

MEETING MINUTES

July 28th, 2017

Farol Office

Participant Members & Alternatives

Angelina Branco	Eni Country Representatives
Jose Lobato	Country Manager ConocoPhillips Timor-Leste
Filipe Nery Bernardo	Petroleum Fund Analyst- MoF
Agostinho G. Ramos	MoF/ DNPMR
Sabino G. Fitun	Core Group Transparency (CGT)
Dulce Natalia	ANPM
Martinha da Silva	Feto Hadomi Familia (FHF)
Henrique Monteiro	TIMOR GAP E.P

TL-EITI Secretariat:

Elda Guterres da Silva	National Coordinator
Trifonio Flor Sarmento	Outreach Officer
Octavio Jordão de Araújo	Adviser
Abelina Emilia do Rosario	IT Officer

Absent:

Emanuel Angelo Lay	Director of Commercial ANPM
Antonio dos Santos	Woodside Country Representative
David de Araujo	ConocoPhillips External Relations
Fernando Carvalho	Chief of Account BCTL
Timoteo T. Pires	BCTL
Nelson Miranda	Luta Hamutuk
Tobias Ferreira	BCTL
Francisco Alegria	TIMOR GAP E.P

Meeting opened at 9.30 AM.

1. Apologies

Apology received from Mr. Luis Martins who cannot attend the meeting. Mr Martins assigned Mr. Henrique Monteiro as alternate.

2. Approval of the agenda

The MSG agreed to the agenda of the meeting.

3. Approval of the meeting minutes

There were no minutes discussed and approved.

4. Business arising from the minutes not otherwise included in the agenda

The MSG discussed issues as identified in Annex 1. Action progress and status of the issue(s) are as outlined in the Annex 1 of the minutes.

5. Discussion of Mainstreaming Feasibility Report

The National Secretariat presented the proposal from the Minister of Petroleum & Mineral Resources to the MSG on conducting a pre-feasibility study on Mainstreaming in Timor-Leste. The Minister proposed to hire a consultant (agency) to carry out this study in order to identify the purpose, benefits and constraints/obstacles when apply mainstreaming in Timor-Leste. If agreed by the stakeholders, the study will be considered into the future public budgetary plan. The Government and the MSG had clarified to International Secretariat that Timor-Leste acknowledges the advantages of the mainstreaming activity but would not accept to be pressurized with deadlines for its implementation soon. Unlike other developed nations, there are several aspects of the public system to approach and different phases of study with several institutions and within various development sectors are required for the implementation of mainstreaming. The stakeholders consider the Minister's proposal and would attempt to elaborate the scope of studies to present it to the consultant that is going to elaborate the pre-feasibility study in Timor-Leste.

Meanwhile, the presented draft of mainstreaming feasibility report from the International Secretariat (IS) was based on the findings from the discussion with IS delegation during the workshop held in April 24th in Hotel Timor, Dili. Stakeholders had skimmed the content of this report and had identified some items that were not reflected the discussed items from the workshop. The MSG will go through the content of the report and provide comments based on the facts discussed during workshop. The stakeholders would not comment the Annex B of the report as it seems to urge MSG to establish a timeframe for a mainstream agenda.

6. Discussion of Outreach Programs in Indonesia and the Philippines

The National Secretariat discussed with stakeholders to decide the delegation from Timor-Leste to participate EITI regional workshops in Jakarta, Indonesia and Manila, Philippines in upcoming October. The training activity in Jakarta is to discuss specifically on Beneficial Ownership. Based on the selection criteria from the IS, it was decided that ANPM will present in this event. The delegation to participate in the regional conference in Manila will be represented by one industry member (Timor-Gap), two representatives from the Government (ANPM and Ministry of Finance/Taxation Division), two representatives from CSOs and two national secretariat staffs.

7. Discussion of TL-EITI Reporting Process

The discussion was to update with the status of 2015 (8th) TL-EITI Report. Following the Minister's request to accelerate the publication of the report in August 2017, stakeholders found that would be impossible to finalize the report with detailed information in such short timeline. Since the deadline of the publication is in December 2017, the stakeholders opted for flexibility on the timing of the publication. Hence, it would also allow MSWG to succinctly review the information of the report and also allows each pillar to provide their perspective opinions on the content of public budget expenditure. As in 2014 EITI Report, CSO and MoF have included a summary on the Petroleum Fund Section. CSO agreed to not precipitate with upcoming EITI publication and proposed additional time to expand their perspectives on the summary.

The Independent Administrator (IA) would put an effort to prepare a skeletal of the report in the first week of August to be reviewed by reporting entities. Once commented by stakeholders, the IA will adjust the content of the report accordingly. The IA Manager will also travel to Timor-Leste by the end of August to arrange meetings with reporting entities for final adjustment of the report and present it to MSWG afterwards. Meanwhile, regarding the Minister proposal, the MSWG suggest a launch event of the 7th (2014) EITI Report in mid-August to be organized by EITI National Secretariat and the Ministry of Petroleum and Mineral Resources. The National Secretariat will communicate with the Minister following today's meeting.

The National Secretariat has also updated the summary data spreadsheets of the EITI reports from 2008 to 2014 for IS database. Stakeholders were informed that under EITI Standard, these summaries were prepared by the associated Independent Administrators of the said reports and sent directly to IS. Copies of the data templates were sent to TL-EITI Secretariat for verification. ANPM also requested to access to the summaries and copies of the files were sent to stakeholders for their record.

Furthermore, as requested by IS database division, stakeholders were informed whether is possible to obtain specific Identification Numbers of the companies to include in the summary templates. The stakeholders found no objection to provide identification such as tax ID number (TIN) if it is not intended to release publicly.

8. Schedule next meeting

Next MSG meeting scheduled for 11 August 2017.

The Chair declared the meeting closed at 11:10 am.

Minutes approved on 05 October 2017 and signed by:

(Name)	(Signature)
1. <u>ANGELINA B. BRANCO</u>	
2. <u>HENRIQUE MONTEIRO</u>	
3. <u>Agostinho G. Ramos</u>	
4. <u>Filipe Nery Bernardo</u>	
5. <u>Martinha da Silva</u>	
6. <u>José Leoberto Gonçalves</u>	
7. _____	_____
8. _____	_____
9. _____	_____
10 _____	_____
5	

Annex 1 – Action List from previous meeting (23-06-2017)

No	Issues	Action needed	Responsible Entity	Progress Status
1	2014 EITI Reports	<ul style="list-style-type: none">. CSO&MoF's summary on Petroleum Fund section of the report;. MSWG message on the 2014 EITI Report	CSO & MoF All MSWG	Completed and published
2	Annual Progress Report 2016	<ul style="list-style-type: none">. To include final comments from stakeholders;. To include the narrative statement on the strengthening EITI implementation in Timor-Leste	MSWG and TL- EITI Secretariat	Completed and published